CONISTON PRIMARY SCHOOL
CURRICULUM and STANDARDS COMMITTEE
TERMS OF REFERENCE 2025

COMMITTEE MEMBERSHIP

The membership of the committee for the academic year will be 5 members.
The committee will allow other members of the Governing Body to attend meetings. Such members however will not have voting rights. The school's clerk to governors will attend to take minutes or a member of the committee

QUORUM

The committee will be quorate with 3 members.

MEETINGS:

- Meetings will be held at least once a term, but additional meetings will be convened at the request of the Chair or Headteacher. All meetings will have at least 7 days' notice.

ACCOUNTABILITY:

- This committee is accountable to the Fells' Federation Governing Body, through written minutes,

REVIEW PERIOD

- Membership and responsibilities will be reviewed annually.

TERMS OF REFERENCE/COMMITTEE RESPONSIBILITIES:

- Determine the appointment of the Chair at the first meeting of the school year.
- Ensure that the school's self-evaluation and action plan reflect the priorities of the school and make recommendations to the Governing Body where appropriate.
- Ensure the school meets the needs of all learners.
- Ensure that the National Curriculum and its assessment procedures are fulfilled and reported as required.
- Ensure that RE is provided in line with local SACRE (Standing Advisory Council for Religious Education) and that suitable arrangements are in place for Collective Worship.
- Review the school brochure, home-school agreement and new starters' booklet as appropriate.
- Review curriculum policies and aspect policies such as Inclusion and SRE.
- Review all statutory SEND documentation and Local Offer annually to ensure equality of opportunity for all learners
- Monitor, review and evaluate the standards of achievement, seek to make continuing improvements and ensure that, as far as possible, the needs of each individual child are met.
- Ensure that targets for pupil achievements are set and shared as required by legislation; to understand on-going assessment, tracking and comparative school information.
- Ensure that there are named governors for SEND, Disadvantaged Pupils, RE, PSHE, English and Maths and that these governors receive the necessary support and training for their roles.
- Ensure effective partnership between the school, the church and the wider community, including parents and ensure that the distinctive Christian ethos of the school is maintained.
- Monitor and evaluate the impact of CPD on improving staff performance.
- Monitor the school's publicity, public presentation and relationships with the wider community.
- Identify and celebrate pupil achievements.
- Ensure all statutory requirements for reporting and publishing information are met and the school website is fully compliant and presented in an accessible way.
- Keep a written record of meetings' minutes and ensure that a written and verbal report is given to the Governing Body.
- Monitor the effectiveness of the school's curriculum policies through areas such as:

- Ofsted Inspection Report findings
- Governor feedback from observation visits
- Feedback from LA Advisory visits
- National test and assessment results

FUNCTIONS DELEGATED TO THE HEAD TEACHER

- Undertake day-to-day management of the curriculum and its assessment, including SEND/Inclusion.
- Report to the Curriculum Committee.

Signed: J Hallam
Date: October 2025