

Coniston Primary School HSA AGM

Thursday 27th January 6pm @ Coniston C of E Primary School

Present: Sara Durrant (Chair), Katie Troughton (Treasurer), Netty Beaumont, Lucy Wilson, Sue Walker, Keighley Ledger, Lisa Moore, Joanne Merryfield, Nicola Blackburn, Adele Feather (Zoom)

Apologies: Bex Cobb (Secretary) Poppy Buller, Karen Harryman, Helen Bailey-Tyson

Agenda:

1. Welcome

Netty welcomed everyone to the meeting, sharing that she would be supporting Sara in her role as chair. Coniston C of E School are now part of the Fells Federation. HSA paperwork is being audited by Netty with a view to being added to a HSA tab on the school website, where the AGM minutes can be formally documented and further updates added as and when. Netty shared the meaning of the HSA and what it and the constitution means for our school. The key area is to advance the education of the pupils in school. Netty shared some of the amazing things that the HSA has been able to support in school and provide – trips, over night camps, duck race, refreshments, theatre visits, gardening equipment, the EYFS outdoor area and ICT equipment. The list demonstrated a fantastic effort from all involved over the years. Netty also shared ways that we already fundraise – AmazonSmile, Easy Fundraising and the clothes bin. The clothes bin was discussed and agreed that it's valuable in terms of it is usually full so that means it is well used. However, their customer service really lets it down and so this needs some work. It was confirmed that we have no real timetable of when collections will take place, nor have we received any payments from them.

Netty handed out the constitution to all members present, asking all to take it away and read it, and to make notes on anything that needs changing, is not agreed with etc and it can be agreed in full at the next meeting. For those that weren't present, we will scan in the constitution and email out to you.

Action: The HSA does fantastic work and this should be celebrated. A display board to be agreed and updated accordingly.

Action: Keighley to chase the clothes bin for a collection calendar, and to see about receiving a payment as we all feel we should have received at least one by now.

2. Report from Chair & Secretary & Accounts

Bex sent her apologies, so we went straight to Katie for a treasurer's update.

Katie shared some successful events and activities, even with the constraints that covid and school closures has presented we have still had some steady, if smaller than normal income for example:

Summer Raffle: £214.00

Tea Towels: £122.00

Smartie Challenge: £123.50

Christmas Trail: £56.00

Accounts:

The closing amount is currently at: £7563.98.

It was felt that parents may have been asked more to contribute to fundraising with all agreeing that this was probably due to the lack of opportunity to do the bigger events and involve the wider community. Further events to be discussed later in the meeting. Thank you to Katie for all her work with the bookkeeping.

3. Election

A vote from all members present took place and we welcome the following people to the positions.

Chair: Sara Durrant. Seconded: Netty Beaumont
Vice Chair: Keighley Ledger. Seconded: Sue Walker
Secretary: Lucy Wilson. Seconded: Sara Durrant
Treasurer: Katie Troughton. Seconded: Joanne Merryfield
School Rep: Netty Beaumont. Seconded: Lucy Wilson

4. Future Events

Sara mentioned that the Toddler Group would normally man the cake stall outside the church for the Coniston 14 race – she asked if this can be split between HSA and Toddler parents, as the number of parents is low so they would struggle to man it. It is important that the slot is not lost so this was agreed by all.

Actions: We will need people to man the stall from 9am – 1pm. Sara to make a rota to fill for people to give up an hour of their time if they can. To be circulated through toddler parents and then to HSA.

Valentines Disco: Felt it was too short notice to plan now as it is only 2 weeks prior to the event. Agreed that it would be added to future calendars.

Actions: Add in to calendar of events that is to be organised.

Postponed Xmas Bingo: Friday 25th March:

The left over prizes need to be looked at to see what we already have. A sub committee for this was discussed and agreed - bingo Sub Committee: Lucy, Joanne, Sue, Lisa and Adele. Arranged to meet Tuesday 22nd Feb 6pm @ Crown Coniston

Edit: Later decided that this might be an event to postpone. Lucy to look for prizes, jot down dates and confirm how many could be carried over to a later or new event.

Break the Rules for April Fool's: agreed will go ahead will sort nearer the time.

Fell Race 30th April:

Parking – 4 people,

Rota for institute: tea coffee, squash, sandwiches, lots of volunteers needed for that. To be discussed further by all at a meeting on Tuesday 29th March 2022 6pm @ School

5. AOB

Sara would like to run a competition for the children in school to design some art work for the shed. Who ever wins will get to paint their own picture on to the shed. There will be a winner from each class. Agreed. Netty will set this as whole school half term homework.

Keighley and recycling box for old gadgets – agreed by all that this would be useful. Keighley to organise. Box to be kept in school and advertised when it is here.

Meeting closed 7:05pm

Date of Next Meeting

Tuesday 29th March 2022 – 6pm @ School